balma **nandwani**

Training Manager and Lead Trainer Optimized Solutions Corporate Training 10 Sta Rita St.• Sta Clara Subdiv • Bacolod City 6100, Philippines CELL +63 .918. 914.4258 E-MAIL balma.optimizedsolutions@gmail.com URL. www.optimizedsolutions.biz



MISSION / VISION

When your business needs a wave of change, stamina and resolve, the ability to manage present and future challenges, and stay well above board on current competition; we can help. We're Optimized Solutions. We grow people to grow companies.

HOW WE ACHIEVE THIS

We create high-impact success strategies for our stakeholders and trainees through a strong, strategic trainer-coach relationship, thus influencing behaviors and realigning skills relevant to our clients' professional needs, thereby producing for individuals and teams we train, clear and positive changes aligned to company and team goals.

PROFILE Corporate Soft Skills Trainer - over 25 years of corporate training experience

NLP Master Practitioner - fast behaviour change strategies through NLP

Culture Change Specialist - NLP strategies to impact change

Book Author, Devotional Book - Book Title: Taking God to Work with You

EDUCATION Master of Business Administration, International Academy of Management & Economics, Manila, Philippines Magna Cum Laude / GPA 1.272/1.0 Recipient, Leadership Award

> **BA Mass Communication, Silliman University**, Dumaguete City, Philippines Major in Journalism & Advertising Participant, J. Walter Thompson Advertising Concepts Internship

CONTINUINGNeuro-Linguistic Programming (NLP)Certified Master PractitionerEDUCATIONMarch 1998

Mckeena-Breen training with trainers: Dr Richard Bandler, Paul Mckeena, and guest lecturer John LaValle, London, England

Certification updated by The Society of Neuro Linguistic Programming though Dr Richard Bandler and John LaValle

John Robert Powers Basic Training in Modelling and Image

March 1987 Basic Program – Image and Modelling

November 1997 Makeup Artistry

Anthony Robbins Institute

August 1993, Australia Unleash the Power Within Training Strategic Influence Training

Door International

March 2007, Philippines Facilitator and Career Coach

Trained a multi-national drug company based in Singapore Trained a multi-national consumer goods company based in Indonesia

March 2011, Philippines HR and Career Coaching

Tony Buzan Training

March 2013, Philippines Mind Mapping Unleash the Genius of Creativity and Innovation

Brainwave Entrainment Workshop Teleconference

April 2014

Conducted by: Adam Hewett Chief software engineer & Entrainment Software Creator Edward McKay PhD, MSN, CRNA, FAPA

WORK EXPERIENCE Optimized Solutions Corporate Training January 2009 – present

Training Manager / Lead Facilitator for soft skills training with expertise in influencing workplace behaviour change.

Soft skills trainer, including: presentations training, communication training, culture training, presentation skills, executive image, attitude control, team productivity, company culture, self-management, and other soft skills.

Uses accelerated training format when training and drives critical learning experiences in skilful and enjoyable manner.

Sole Philippine Channel partner for Matrix Plus; an Australian-based company that markets training programs in accelerated training formats, using quality media production.

All training modules created by subject matter experts on regularly updated content to position relevant performance change

Dale Carnegie-Philippines

Trainer for the following programs: Assertiveness Training, High Impact Presentations Training, Professional Development Series, How to Win Friends and Influence People, Comprehensive Business Development Solutions, World-Class Customer Service Program, and others.

January 1993 Dale Carnegie Certification Training for Training Consultant Status San Mateo, California Willian Koefed Center Conducted by Greg Ratliff, Master Trainer, DC International

June 1999 Success Fundamentals for Training Consultants Kuala Lampur, Malaysia Conducted by Dale Carnegie Master Trainer David Green

October 1994 Motivational Selling Leadership Training for Managers

May 2008 DC Regional Meeting, Hong Kong Participant Adaptation to Competency Based Development Systems (CBDS) for our Corporate Clients Conducted the Training Recertification Process for other Dale Carnegie Instructors in the Philippines in 2007

WORK EXPERIENCE continuation

PD Training

May 2015 – present Independent and Contractual Trainer/Facilitator Responsible for engaging client in further needs analysis, review /redesign of training content for training relevancy

The Learning Factor, Australia

April 2013-April 2014 Responsible for engaging client in further needs analysis, review and redesign of program content for training relevancy. Handled some trainings for a Fortune 500 Company based in Manila, Philippines

Door International

April 2013-April 2014 Trained a multi-national consumer goods company based in Indonesia Trained a multi-national pharmaceutical drug company based in Singapore

CAUSES & ADVOCACIES

Anti-Bullying Campaigns End Bullying in the Workplace Hazing is Evil Abused Children Out Reach Civility in the Work Place Promoting the campaign of Brina Maxino Campaigns to end workplace bullying Promoting the campaign of Mr. Aurelio Servando Reaching out to children sheltered because of abuse Promoting civility training for Government Workers

COMPANIES TRAINED PARTIAL LIST

A Multi-National Consumer Goods Company (Philippine) A Multi-National Consumer Goods Company (Indonesia) A Multi-National Pharmaceutical Company (Singapore) Firm Builders Realty Corporation A Finance Company (Philippines) A Fortune 500 Company (with a base in the Philippines) An oil shipping company (with base in the Philippines) A Japanese Manufacturing Company (Philippine-branch) KSearch Asia Consulting Life Underwrites Association Bureau of Internal Revenue, Region 10 National Government Center (NGC) (Bacolod, Philippines) Philam Life Inc. DECS National Schools Philippine Institute of Certified Public Accountants